

# NHIN Coordinating Committee

## Monthly Call

Meeting Notes: 3/18/10 (10:00 – 11:00 am EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

## Committee Members (attendance signified with a “✓”)

### NHIN Production Participant Members

- ✓ Jim Borland, SSA (NHIN CC Chair)
- ✓ Michael Matthews, MedVirginia
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD  
Andrea Wilson, VA

### NHIN Cooperative Representative Members

- ✓ Holt Anderson, NCHICA (NHIN-CC Vice-Chair)
- ✓ Marc Overhage, Regenstrief

### ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager, (NHIN-CC Secretary)

### Invited Subject Matter Experts

- ✓ Steve Gravely, Troutman Sanders
- ✓ Erin Whaley, Troutman Sanders
- ✓ Doug Fridsma, ONC Office of Standards and Interoperability

### Confirmed Observers

- ✓ Doug Hill, ONC
- ✓ Aaron Seib, NeHC
- ✓ Jamie Ferguson, KP
- ✓ Joe Turk, CCF
- ✓ Trudi Matthews, HealthBridge
- ✓ Keith Hepp, HealthBridge
- ✓ Kathy Church, HealthLINC Bloomington

1 Meeting Summary

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3 Agenda Topic #1: Identify participants

4 *Discussion Summary:* Roll call facilitated to identify NHIN CC members and observers present.

5 *Decision / Outcome:* See list of participants and observers noted above.

6 *Action / Follow Up:* N/A

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8 Agenda Topic #2: Quorum

9 *Discussion Summary:* Committee Chair confirmed the NHIN CC members present and  
10 declared a quorum.

11 *Decision / Outcome:* Quorum was established since six of the voting members, including at  
12 least one Federal and one non-Federal Type 1 members, were present.

13 *Action / Follow Up:* N/A

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15 Agenda Topic #3: Review Agenda

16 *Discussion Summary:* The agenda was reviewed and requests for any new business were made.

17 *Decision / Outcome:* Two items were added to the agenda: (i) feedback regarding NHIN Direct  
18 and (ii) a state-level data use agreement.

19 *Action / Follow Up:* N/A

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21 Agenda Topic #4: Approve 2/18/10 Meeting Notes

22 *Discussion Summary:* Meeting notes were approved without changes.

23 *Decision / Outcome:* A motion to approve the 2/18 meeting notes was made, seconded and  
24 approved without further discussion.

25 *Action / Follow Up:* Mark meeting notes as final and post to [www.hhs.gov/healthit](http://www.hhs.gov/healthit) web site.

26 Agenda Topic #5: NHIN CC Operating Procedure – DURSA  
27 Amendment Process

28 *Discussion Summary:*

29 **NHIN-CC OP&P: 8 – DURSA Amendment Process.**

30 During the February 18, 2010 NHIN CC meeting, the NHIN CC requested that a new policy be drafted  
31 that would clarify the DURSA amendment process. A draft of the new policy was circulated to the  
32 NHIN CC prior to the 3/18 meeting. During the meeting, the NHIN CC members discussed the content  
33 of the draft OP&P 8 and sought to clarify the following:

- 34 • The NHIN CC will identify the date on which an amendment becomes effective. All existing  
35 Participants will be required to sign the amendment prior to this effective date or terminate  
36 their participation in the NHIN. The NHIN CC members recognize that obtaining each  
37 Participant's signature on an amendment may be challenging, especially as the number of  
38 Participants increases. The NHIN CC will consider how this process can scale in the future.
- 39 • There may be some issues in the DURSA that should be clarified through a vehicle other than  
40 amendment. The NHIN CC has the ability to issue such clarification through a variety of  
41 mechanisms, including the adoption of new operating policies and procedures.
- 42 • Some amendments will need to be approved by Participants and become effective  
43 immediately, while others can be held until there is a "batch" of amendments for Participants to  
44 approve. This "batching" process is particularly important for the Federal Participants who will  
45 have to go through the Federal clearance process to obtain approval for amendments. The  
46 NHIN CC requested that OP&P 8 be revised to incorporate this "batching" process.
- 47 • The 5<sup>th</sup> bullet on page 2 should be revised to read, "a recommendation to approve or reject the  
48 proposed amendment" to remain consistent with this section.

49 *Decision / Outcome - Summary:*

- 50 • NHIN-CC: 8 – DURSA Amendment Process – A motion to approve OP&P 8 with the requested  
51 amendments was made, seconded and passed.

52 *Action / Follow Up:* Staff will circulate the revised OP&P 8 to the NHIN CC and post it on the  
53 HHS public NHIN web page once it is final.

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55 Agenda Topic #6: Revised NHIN CC Work Plan

56 *Discussion Summary:* The NHIN CC reviewed and discussed the revised NHIN CC Work  
57 Plan for 2010, which sets forth the high-level activities that the NHIN CC will undertake over the next  
58 seven months. The Work Plan calls for the organization of four task groups to assist the NHIN CC with  
59 these efforts. The task groups will do the groundwork to develop straw documents that would be  
60 presented to the NHIN CC for consideration and approval.

61 Each task group will have at least one Coordinating Committee member involved in its activities as a  
62 liaison. NHIN CC members can also identify other representatives from their respective organizations  
63 to participate in each task group. NHIN CC members should send their list of identified  
64 representatives for the task groups to ONC.

65 *Decision / Outcome:* The NHIN CC adopted the Work Plan and will use it to guide its  
66 activities. The NHIN CC Liaisons for each Task Group are as follows:

- 67 • Strategic Issues Task – Jim Borland and John Mattison
- 68 • DURSA Task Group – Michael Matthews
- 69 • Policy and Technical Task Group – Rich Kernan and Dave Riley
- 70 • Operating Policy & Procedures Task Group – Holt Anderson

71 *Action / Follow Up:* Staff will post the NHIN CC Work Plan on the HHS public NHIN web page.  
72 The Task Groups will begin meeting in April and will provide the NHIN CC with updates at the NHIN  
73 CC's April 15, 2010 meeting.

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## 75 Agenda Topic # 7: Committee Operations Update

76 *Discussion Summary:* The NHIN CC briefly discussed the need for the NHIN CC to capture  
77 the lessons it has learned through participation in the NHIN so that it can provide this useful  
78 information to many groups. ONC and NeHC will work with the NHIN CC to capture these lessons  
79 through a self-assessment.

80 The NHIN CC will engage in exercises in the near future to test select NHIN CC Operating Policies  
81 and Procedures.

82 *Decision / Outcome:* N/A

83 *Action / Follow Up:* ONC and NeHC will provide additional information on the self-assessment  
84 process at the NHIN CC's April 15, 2010 meeting.

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## 86 Agenda Topic #8: New Business

### 87 (i) NHIN DIRECT

88 *Discussion Summary:* The NHIN CC had an extended discussion regarding the interaction and  
89 compatibility of the NHIN Limited Production Exchange with the NHIN Direct Project. While the NHIN CC  
90 members support the NHIN Direct's concept of simple, directed push of data between providers, some  
91 asked for clarification regarding how the technical specifications for NHIN Direct are being developed. The  
92 NHIN CC sought clarification that the NHIN Direct specifications would be designed to be compatible and  
93 interoperable with the existing NHIN Specifications for the Limited Production Exchange. Doug Fridsma  
94 from ONC joined the NHIN CC meeting for the NHIN Direct discussion and clarified that it is ONC's intent  
95 that NHIN Direct will be compatible with the NHIN Limited Production Exchange. ONC will work on its

96 communications to clarify its intent and help identify a migration path to assure that NHIN Direct and the  
97 NHIN Limited Production Exchange can interoperate.

98 *Decision / Outcome:* ONC will schedule a meeting with the NHIN CC to further discuss the  
99 NHIN Direct Project.

100 *Action / Follow Up:* Staff will schedule the meeting between the NHIN CC and ONC.

## 101 (ii) State Level Data Sharing Agreements

102 *Discussion Summary:* The NHIN CC identified the need to discuss whether a template state-level  
103 data sharing agreement that is consistent with the DURSA would be helpful for the state-level HIEs.

104 *Decision / Outcome:* N/A.

105 *Action / Follow Up:* ONC will schedule a meeting with various states to discuss this issue.

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## 107 Agenda Topic #9: Upcoming Call Schedule

108 *Discussion Summary:* The next NHIN CC call is scheduled for 4/15/10.

109 *Decision / Outcome:*

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- 111 • Meeting Schedule / Topics
  - 112 • 4/7/2010 – NHIN Communications Call (formerly leadership group call)
  - 113 • 4/15/2010 – NHIN CC Monthly Call
  - 114 • May - December 2010 – Monthly NHIN CC calls scheduled the 3<sup>rd</sup> Thursday of each month (10-Noon EST).

115 *Action / Follow Up:* Schedule calls and prepare agendas

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## 117 Agenda Topic #10: Adjournment

118 *Discussion Summary:* The Chair asked whether there was any other business the Committee  
119 wanted to address. No other business was raised.

120 *Decision / Outcome:* A motion to adjourn was made, seconded and passed without further  
121 discussion. The meeting adjourned.

122 *Action / Follow Up:* N/A

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