



Health Information Technology Advisory Committee

The Office of the National Coordinator for Health Information Technology

Annual Report Workgroup Meeting

Aaron Miri, Co-Chair

Carolyn Petersen, Co-Chair

December 13, 2019



Annual Report Workgroup Agenda

- Opening Remarks and Meeting Schedules
- Discussion of Draft HITAC Annual Report for FY19
- Public Comment
- Next Steps and Adjourn



Agenda

Meeting Schedule for Workgroup

Month	Deliverables to Review
April 10, 2019	Discuss topics for FY19 Annual Report
June 4, 2019	Discuss topics and outline for FY19 Annual Report
July 19, 2019	Discuss outline for FY19 Annual Report
September 4, 2019	Begin writing draft FY19 Annual Report
October 8, 2019	Develop draft FY19 Annual Report
November 13, 2019	Develop draft FY19 Annual Report
November 26, 2019	Develop draft FY19 Annual Report
December 13, 2019	Develop draft FY19 Annual Report for HITAC review
January 24, 2020	Update draft FY19 Annual Report for HITAC approval
February 2020 TBD	Ready FY19 Annual Report for transmittal

Review Schedule for Full Committee

Meeting Date	Action Items/Deliverables
June 19, 2019	Present update on FY18 and FY19 Annual Reports
July 11, 2019	n/a
September 17, 2019 (in-person)	Update on status of FY19 Annual Report development
October 16, 2019	Update on status of FY19 Annual Report development
November 13, 2019	Cancelled
December 2019	n/a
January 15, 2020 (in-person)	Review draft FY19 Annual Report
February 19, 2020	Approve final FY19 Annual Report

Updated Plan for Annual Report Development

This fall, the Annual Report Workgroup will review outlines and edit drafts of the:

1. Landscape Analysis section (September/October)
2. HITAC Progress section (October/November)
3. Gap Analysis and Recommendations sections (October/November)
4. Draft annual report as a whole (December/January)



Discussion of Draft HITAC Annual Report for FY19

Draft Outline for HITAC Annual Report for FY19

- I. Executive Summary
- II. Foreword and Overview
- III. HITAC Progress in FY19
- IV. Health IT Infrastructure Landscape Analysis
- V. Health IT Infrastructure Gap Analysis
- VI. Recommendations for Addressing Health IT Infrastructure Gaps
- VII. Suggestions for Additional HITAC Initiatives
- VIII. Conclusion
- IX. Appendices



Discussion of Draft HITAC Annual Report for FY19

- Specific Questions for Discussion

- » Any general impressions, suggestions, concerns?

- Thoughts about length and focus across the many topics?

- » Specific aspects to consider:

- Please note the proposed tiers showing immediacy of topics in the recommendations section and in the summary table of the Executive Summary

- Any edits to the opportunities and HITAC recommended activities?

- Next Steps

- » Written comments from workgroup members due to ONC on December 17, 2019

- » Draft report will be presented to the HITAC on January 15, 2020

To make a comment please call:

Dial: 1-877-407-7192

*(once connected, press “*1” to speak)*

All public comments will be limited to three minutes.

You may enter a comment in the
“Public Comment” field below this presentation.

Or, email your public comment to onc-hitac@accelsolutionsllc.com.

Written comments will not be read at this time, but they will be delivered to members of the Workgroup and made part of the Public Record.



Next Steps



Meeting Adjourned



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