

CC - MONTHLY CALL MEETING NOTES 10 26 11

Coordinating Committee

Monthly Call

Meeting Notes: 10/26/11 (2:00 - 2:50 pm EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a “✓”)

Participant Members

- ✓ Michael Matthews, MedVirginia (CC Chair)
- ✓ Holt Anderson, NCHICA (CC Vice-Chair)
Laura Conn, CDC
- ✓ Shaun Grannis, Regenstrief
Tom Fritz, INHS
David Groves, HealthBridge
- ✓ Stephania Griffin, VA
Paul Matthews, Oregon Community Health Information Network
John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD
- ✓ Kitt Winter, SSA
- ✓ Gerard Reeder, EHR Doctors

Cooperative Representative Members

N/A

Definitive Plan Member

- ✓ Jeffrey Blair, LCF Research

ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager (CC Secretary)

Invited Subject Matter Experts

- Tim Cromwell, VA
Marty Prah, SSA
- ✓ Steve Gravely, Troutman Sanders
Avinash Shanbhag, ONC, Office of Standards and Interoperability

Confirmed Observers

- ✓ Aaron Seib, Cal eConnect
- ✓ Adrian Able, SCHIEx
- ✓ Amy Henry, Nitor Group (ONC Contractor)
- ✓ Cheryl Stevens, CHIC
- ✓ Deborah Lafky, ONC
- ✓ Dennis Reuss, Quality Health Network
- ✓ Edward O'Conner, Testing Team
- ✓ Ernest Clover, NeHC
- ✓ Evan Carter, Florida Health Information Exchange
- ✓ Helen Hill, SEMHIE
- ✓ Herb Glose, Buffalo HealthLink
- ✓ Jitin Asnaani, ONC, Office of Standards and Interoperability
- ✓ John Hargreaves, Conemaugh Health System
- ✓ Karen Ashton, MultiCare Health System
- ✓ Kate Berry, NeHC
- ✓ Kate Cauley, Wright State University
- ✓ Kevin Stevens, CDC
- ✓ Laura Edens, Aegis (ONC Contractor)
- ✓ Manoj Chaganti, Connect Team (Contractor)
- ✓ Matthew Rahn, ONC - Office of Standards and Interoperability
- ✓ Meryt McGindley, NeHC
- ✓ Nicole Wilson, VA
- ✓ Renee Rowell, ONC, Office of Standards and Interoperability
- ✓ Sam Elias, CMS
- ✓ Theda Miller, Regenstrief
- ✓ Tom Borja, Connect Team (Contractor)
- ✓ Vijay Shah, Nitor Group (ONC Contractor)
- ✓ Vladi Reznikov, ESAC (CONNECT PMO Contractor)

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call was facilitated to identify Coordinating Committee (CC) members and observers present.

Decision / Outcome: See list of participants and observers noted above.

Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: The CC Chair confirmed the CC members present and declared a quorum.

Decision / Outcome: Quorum was established since 8 of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.

Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and a request for any new business was made.

Decision / Outcome: VA raised a process question related to the DURSA.

Action / Follow Up: This matter was added to the agenda topic #6, regarding the DURSA.

Agenda Topic #4: Approve 9/26/11 Meeting Notes

Discussion Summary: Meeting notes from 9/26/11 were reviewed by the CC.

Decision / Outcome: A motion to approve the 9/26/11 meeting notes was made, seconded and approved without further discussion.

Action / Follow Up: Mark meeting notes as final and post to the new Exchange web site: <http://www.nationalehealth.org/coordinating-committees-meeting-notes>

Agenda Topic #5: Policy and Technical Task Group Status

Discussion Summary: Preliminary findings and recommendations regarding a conformance testing approach were presented for CC consideration and input.

The Testing Strategy Subgroup reviewed a proposal with the Policy & Technical Task Group on 10/17 and again on 10/24. The Policy & Technical Task Group agreed to the proposed approach in concept and suggested that broader input from the Cooperative and vendor community be sought.

The Testing Strategy Subgroup will next focus on evaluating options and a straw proposal for interoperability testing.

The CC discussed the proposed approach and asked a number of clarifying questions, such as the level of attestation and evidence an entity would be asked to provide to the CC.

Decision / Outcome - Summary: There was general consensus among the Coordinating Committee regarding the concepts in the recommendations. The CC also suggested seeking broader input from stakeholders, such as the Cooperative, vendor community (e.g. EHRVA) and other groups that may represent HIOs, HISPs, etc. No formal decision was made.

Action / Follow Up: Add agenda topic to the November CC meeting to consider feedback and additional findings and recommendations regarding an interoperability testing approach.

Agenda Topic #6: Amended DURSA Status and Next Steps

Discussion Summary:

DURSA Status

Staff provided an update to the CC regarding the status of the amended DURSA. VA indicated that they are still working through the process for approving and signing the amended DURSA. DoD noted that a signatory for the agreement has been identified and that a signature should be forthcoming within the next several weeks.

New Business

VA inquired about the process for clarifying a participant's obligations under the DURSA. It was noted that Participants may contact the Exchange Interim Executive Director. The Interim Executive Director would help in triaging the issue and working with Exchange legal counsel regarding DURSA interpretations.

Next Steps

In anticipation of the amended DURSA going into effect in the next few weeks, a high-level approach for reconstituting the CC has been drafted. Work is under way to identify the charter participants and affiliation groups that would have representation on the CC.

A plan will be presented at the 11/16 CC call, with nominations expected to take place in late November, and elections targeted for the first two weeks in December. The newly constituted CC could meet as early as January 2012.

Decision / Outcome: N/A

Action / Follow Up: No action was taken. The Coordinating Committee will discuss the plan further at its November meeting.

Agenda Topic #7: Cooperative Input

Discussion Summary: As part of a new standing agenda item, Cooperative members were provided an opportunity to raise questions and provide input.

One member asked about the targeted growth expected for Exchange over the next several years.

The CC noted the importance of projecting growth, including a recent survey to gather metrics from Exchange participants. Projected growth will be explored as part of the Exchange strategic and business plan.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #8: New Business

Discussion Summary: N/A

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #9: Meeting Schedule

Discussion Summary: N/A

Decision / Outcome:

- Next monthly call: 11/16/11, at 2:00 pm
- Anticipated agenda items for next meeting:
 - Approve October 2011 Meeting Notes
 - DURSA status
 - Reconstituting the CC, including affiliation groups, nomination and election process

- Policy & Technical Task Group Update: Testing Strategy Findings and Recommendations
- Planning Update
- Cooperative Input

Action / Follow Up: N/A

Agenda Topic #10: Adjournment

Discussion Summary: The Chair asked whether there was any other business the CC wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A